[Those students who will obtain the application form from web-site are requested to add **Rs. 10/-** towards an Application form fee in addition to Convocation fee.]

NORTH MAHARASHTRA UNIVERSITY, JALGAON

(NAAC Accredited)

APPLICATION FOR DEGREE CERTIFICATE

Challan No.

To, The Registrar, NORTH MAHARASHTRA UNIVERSITY, Jalgaon – 425 001

Sir, I request to confer a degree of this University on me at the ensuring Convocation to be held

NOTES : 1. Please read instructions given overleaf prior filling this form
2. Put a tick mark ( ) where applicable

1. Name of Faculty

Arts	Mental Morals & Social Sciences	Sciences	Law	Medicine	Engineering & Technology	Ayurvedic Medicine	Commerce & Management	Education
01	02	03	04	05	06	07	08	09

2. Name of the Degree/ Diploma……………………………………………………………………………………..

B.A.	B.Com.	B.Sc.	M.A.	M.Com.	M.Sc.	M.C.A.	B.E.	B.Arch.	B.Ed.(Gen)/(Phy)	M.Ed. (Gen)/(Phy)	B.P.E.
B.Lib.Sci.	B.S.W.	B.C.J.	M.C.J.	M.B.B.S.	B.A.M.S.	B.H.M.S.	B.Pharm.	LL.B.	LL.B. (Gen)	B.S.L.	D.LL. & L.W.	D.T.L.
M.B.A.	M.C.M.	M.P.M.	D.C.M.	D.B.M.	D.M.M./D.M. & FIM.	D.T.P.	D.P.A.	B.F.A. P/A	B.Tech.	B.B.S.	M.Phil.	Ph.D.	*

(* In case of other, write the name Degree/Diploma in this blank box)

3. Subjects : (IN CAPITAL LETTERS) : …………………………………………………………………………….

  1. Special Subject/Principal Subject : …………………………………………………………………………..

     Optional or Subsidiary Subjects : (a) …………………………………… (b) …………………………..

  2. Engineering Branch : ………………………………………………………………………………………….

  3. For B.Ed. Special Methods. ………………………… 4) M.Phil. / Ph.D. Subject …………………………..

  5. Whether passed the General Course OR special Course …………………………………………………

  6. Details of examination for which degree is sought :

Year and month of passing   Seat Number   Permanent Registration No. if applicable

Year 19
Year 20   Month

7. Class or Grade obtained
(Tick only one entry)

Class Obtained				Grade Obtained							
First Class with Distinction	First Class	Second Class	Pass Class	O	A+	A	B+	B	C	C+	D
01	02	03	04	05	06	07	08	09	10	11	12

8. Name of College : …………………………………………………………… College Code

9. I request admission in PERSON [1] / ABSENTIA [0] at ensuing convocation

10. Sex

	Male	Female
	0	1

11. (a) Name of Candidate as it appeared the result sheet (INCAPITAL LETTERS) :

Surname   First Name   Father's/Husband's Name

  (b) Name in Devnagri ……………………………………………………… **email id** _____

12. ADDRESS for correspondence (IN CAPITAL LETTERS) (Do not include Name) **Ph.No./Mobile No**. _____

………………………………………………………………………………………………………

…………………………………………………………………… PIN

FOR OFFICE ONLY

A/c Section, Please, accept

Convocation Fee………………………………….

Special Fee………………………………….

Duplicate Cert Fee………………………………….

Late Fee………………………………….

Total………………………………….

Form Checked sign. of Asst. ………………………………….

Date : ………………………… Sign of Officer ………………….

Place …………..

Date :   /   / 20

(Please Read Following Instructions Carefully before Filling this Form)

INSTRUCTIONS TO THE CANDIDATES

Only those candidates who fulfill the following condition in addition to the usual condition of being qualified for the said degree after passing an examination are eligible for a degree.

A. Convocation fees :-

1. **Those Student who will obtain the application form from web site are requested to add Rs. 10/- towards an application form fee in addition to convocation fee.**

Fee for degree certificate

	Application within prescribed date
Upto five year from the date of passing	**Rs. 250/-+Rs.10/-**
More than five years from the date of passing	**Rs. 500/-+Rs.10/-**

. **# Prescribed late fee Rs. 50/-   # Special Late Fee Rs.500/-**

2   The Prescribed convocation fee should only by cash or by Demand Draft in the Name of Registrar, North Maharashtra University Jalgaon. Convocation fee sent by M.O. or by any mode other than that specified above will not be accepted.

B. Incomplete forms, or the forms received Late after the closing date; or those without Demand Draft will be rejected and no correspondence in this behalf will be entertained.

C. CONVOCATION DATE:
The exact date and time of the convocation will be declared in local newspapers and conveyed by letter to those student requesting admission to convocation IN person. These letters are to be preserved and presented at the time of collection of the degree on the day of the convocation OR for any inquiry regarding Non-receipt of the degree.

D. Candidates applying for M.B.B.S., Ayurvedcharya B.A..M.S., B.H.M.S. degree certificates should submit alongwith application forms for degree, a certificate from the University office to the effect that they have satisfactorily completed the Internship Training as required by the Rules and also attached a xerox copy & University Passing Certificates.

E. Candidates applying for B.Pharm./M.Pharm. degree certificate should submit & Training Certificate as required by the rules.

F. Candidates should attach attested true copy of their statement of marks from First Year to Final Year examination.

G. Ph.D. and M.Phil, candidates should attach a copy of their Notification and declaration of result.

H. The date for receipt of the application forms is notified in the newspapers and Principals of the Colleges are requested to bring the date of the notice of the students concerned. Students are advised to contact the Principal of the college nearest to his residence.

I. Complaints regarding name, class, subject etc. in degree certificate will be entertained within a period of six months only after the date of concerned convocation.